



GUAM FIRE DEPARTMENT

DIPATTAMENTON GUAFI GUAHAN

*Professionalism * Respect * Integrity * Dedication * Empathy*



Eddie Baza Calvo
Governor

Joey C. San Nicolas
Fire Chief

Ray Tenorio
Lt. Governor

February 1, 2018

MEMORANDUM

TO: Elizabeth Barrett-Andersen, Attorney General
Office of the Attorney General of Guam

FROM: Acting Fire Chief, Guam Fire Department

SUBJECT: **FREEDOM OF INFORMATION ACT**
RE: ANNUAL REPORT

Buenas yan Hafa Adai, this is written pursuant to 5 GCA Chapter 10, § 10107, to respectfully provide the information to the Office of the Attorney General of Guam. This report covers the five (5) reporting criteria as laid out in the law.

- (1) the number of determinations made by the agency not to comply with requests for records made to such agency under § 10108 of this Chapter and the reasons for each such determination;
 - *The Guam Fire Department did not provide a response to one (1) FOIA as the documents that were requested were considered personnel records that were not of public record.*
- (2) the number of requests for records pending before the agency as of September 30 of the preceding year, and the median number of days that such requests had been pending before the agency as of that date;
 - *There are no requests pending as of 30 SEPTEMBER 2017.*
- (3) the number of requests for records received by the agency and the number of requests which the agency processed;
 - *The Guam Fire Department received a total of five (5) request and the agency processed four (4).*

(4) the median number of days taken by the agency to process different types of requests;

- *Median number of days was five (5) to process different types of requests.*

(5) the number of full-time staff of the agency devoted to processing requests for records under this Section, and the total amount expended by the agency for processing such requests;

- *Two (2) full time staff is devoted to processing requests for records under this section.*

If you should have any questions, please do not hesitate to contact me at 478-3474.

Sincerely,



Daren D. Burrier